DDDC Remote Consultation to Families (COVID-19 Plan)

As a result of the Governor’s Executive Order to close schools and current social distancing recommendations, the DDDC will provide the following to all School Program Students effective April 2, 2020 and on all scheduled school days until we are advised it is safe to modify the plan and/or return to in-person schooling:

1. Each family will be provided with the following:
   - A sample schedule
   - Sample independent activities
   - A list of mastered skills their child is able to do independently (list can include activities their child can do with some assistance)
   - A list of current/active IEP goals
   - A list of adaptive physical education goals their child can participate in at home
   - Data sheets to record opportunities to practice mastered and current goals- check sheet

2. Attendance: Parents will complete a Microsoft Form (e-mailed to each family daily) to report their child as present or absent from school on each instructional day. DDDC will follow up with a phone call if they do not receive a student’s attendance status by 12:00 pm.

3. Each family will be offered remote instruction/consultation by their child’s team. Certified teacher and SLP will provide instruction/consultation routinely (see below). Lead Instructor and Behavior Analyst will provide consultative support as necessary. The consultation will be provided between the hours of 8:00 am and 4:00 pm unless arranged during evening hours with agreement from both the family and the classroom team. The specific time of day during which this remote consultation will take place will be determined based on a combination of family preference and staff availability. Remote instruction will take place for students demonstrating the prerequisite skills and ability to respond to this teaching platform. For students who do not have the prerequisite skills to benefit from remote instruction, consultation and training will be provided by DDDC staff to parents while they provide instructional opportunities to their child.
   - Each family will be offered a minimum of 30 minutes and a maximum of 2 hours of remote instruction/consultation from their child’s classroom teacher each day. Lead Instructors can assist in providing consultation to families. The form that instruction/consultation takes (phone, e-mail, video meeting) will be based on family preference and student need.
   - Each family will be provided with 30 minutes of instruction/consultation from the child’s Speech Language Specialist (SLP) twice a week. The form that this instruction/consultation takes (phone, e-mail, video meeting) will be based on family preference and student need.
   - If the Teacher/LI deem it is necessary or the parent requests it, the Behavior Analyst will be asked to take part in remote consultation.
   - Materials necessary to practice mastered skills and current IEP goals will be made by Classroom Assistants/Paraprofessionals and sent to or if possible, delivered to student homes. Data entry for monitoring progress will also be completed by Classroom Assistants.