

The Douglass Developmental Disabilities Center will offer BACB Supervised Fieldwork positions in the 2025-2026 school year. Our fieldwork experience is structured to provide trainees a minimum of 15 hours a week in the classrooms at the DDDC, or in local school districts (e.g. New Brunswick, Newark), with the aim of fulfilling the fieldwork requirements for board certification in behavior analysis within two years. Across settings, supervision is provided by DDDC BCBA's in both group and individual formats. Training adheres to the supervised fieldwork requirements of the Behavior Analysis Certification Board.

Application to BACB Supervised Fieldwork at the DDDC is an extremely competitive process, as a maximum of 10 positions are available to master's and doctoral students each year. All applicants (including current DDDC employees) must apply and be accepted to accrue fieldwork hours at the DDDC.

The different training positions available through the DDDC are described below:

DDDC Full-Time Employees (Internal)

BACB Supervised Fieldwork positions are available to individuals who are employed as full-time classroom assistants or lead staff at the DDDC. While employed at the DDDC, trainees receive individual and group supervision from DDDC BCBA's and work directly in their assigned classroom for individuals with ASD. Trainees accrue a minimum of 15 fieldwork hours per week, though it is expected that some of these hours will be completed outside of their workday. All full-time DDDC employees receive tuition remission for the courses they enroll in at the university along with salary and benefits. *(Please note: Application for employment at the DDDC is a separate process; if you are not a current employee, acceptance into DDDC BACB supervised fieldwork does not guarantee you employment.)*

External BACB Fieldwork Students

BACB Supervised Fieldwork positions are available to individuals who are not otherwise employed as classroom assistants at the DDDC and may be offered to individuals who do not receive an internal placement. These trainees will accrue 15 fieldwork hours per week work at the DDDC throughout the year. While they may be assigned to a classroom for their primary training, they also have flexibility to float between classrooms to gain experience with different ages or to participate in assessments and other clinical activities across the center, including DDDC faculty research. These external positions are typically unpaid, however the DDDC occasionally offers a stipend as resources allow.

District-based Positions

BACB Supervised Fieldwork positions are available to individuals who are working with Douglass Outreach as part of the SHARE program. Individuals are hired by the school districts and are paid an hourly rate. Currently, tuition remission is not available for these positions. These trainees will accrue about 15 fieldwork hours per and can work up to 25 hours per week, throughout the school year. These positions are excellent for individuals who are interested in working as a district behavior analysis or consulting behavior analyst.

How to Apply

If you are interested in a BACB Supervised Fieldwork position, please submit the following to Dr. Rob Isenhower (robert.isenhower@rutgers.edu) no later than **March 1, 2025**. Applications will be reviewed in the order they are received, and interviews will be scheduled as applications are reviewed.

- Cover letter
- Completed application (see next page)
- Resume or CV

Background

Name: _____

If currently employed in ABA, where are you employed? _____

With what ages of individuals with ASD have you worked? _____

If you are a DDDC employee:

What is your current position at the DDDC? _____

What classrooms have you worked in? _____

What is your current classroom placement? _____

Graduate Program

Are you currently enrolled in a graduate program? ☐ Yes ☐ No

Will you be enrolled in a graduate program in 2025-2026? ☐ Yes ☐ No

If Yes to either of the above, please indicate program below:

- ☐ GSAPP Master of Applied Psychology Program
- ☐ GSAPP Masters in Applied Behavior Analysis Program
- ☐ GSE Masters in Special Education Program
- ☐ GSAPP Graduate Certificate in ABA
- ☐ Other: _____

If you will be enrolled in a graduate program in 2025-2026, what year of your program will you be in during that school year? _____

Previous Fieldwork Hours

Have you already accrued hours for your BCBA through another fieldwork site? ☐ Yes ☐ No

If Yes, where? _____

If Yes, how many fieldwork hours have you accrued? _____
Total Unrestricted

Were these *fieldwork* or *concentrated fieldwork* hours? ☐ Fieldwork ☐ Concentrated ☐ Both

Fieldwork Type

Please indicate the type(s) of supervised fieldwork positions for which you are applying. Select ALL positions for which you would like to be considered.

- ☐ I am a current full-time DDDC employee and wish to be considered for a DDDC BACB Supervised Fieldwork (Internal) position.
- ☐ I am not a current DDDC employee but wish to be considered for full-time employment and a DDDC BACB Supervised Fieldwork position. (*Note: You must apply for DDDC employment separately.*)
- ☐ I wish to be considered for an *unpaid* External BACB Supervised Fieldwork position.
- ☐ I wish to be considered for an External BACB Supervised Fieldwork position, but only if a stipend is available.
- ☐ I wish to be considered for a district-based BACB Supervised Fieldwork position in New Brunswick Public Schools
- ☐ I wish to be considered for a district-based BACB Supervised Fieldwork position in Newark Public Schools

References

Please share the names and contact information for two references who can speak to your work ethic and/or academic strength, particularly in the field of ABA (if possible).

Reference 1

Name: _____ Position/Organization: _____

E-mail: _____

Reference 2

Name: _____ Position/Organization: _____

E-mail: _____

Other Considerations

Please share any other information you think is important for us to consider with your application.
Thank you for your interest in supervised fieldwork at the DDDC!
